



Making a world of difference

ISS Administrative Searches is pleased to announce...

International School of Estonia

Tallinn, Estonia

Seeks Director

Application Deadline:

February 2, 2018

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OUR MISSION

WHO WE ARE AND WHAT WE DO

DEVELOP INQUIRERS, COMMUNICATORS, RISK-TAKERS AND LEADERS
PROVIDE AN ENVIRONMENT OF CREATIVITY, INNOVATION AND CARE
FOSTER INTERCULTURAL UNDERSTANDING AND RESPECT
EMPOWER STUDENTS TO IMPLEMENT POSITIVE CHANGE IN THE
FACE OF FUTURE CHALLENGES

Search Announcement: School Director International School of Estonia Deadline: February 2 2018

● Background

With brightly colored walls, and couches, rugs and coffee tables in every classroom, the learning spaces at the International School of Estonia (ISE) feel very different to those of a traditional school - and the impact on students is profound. The school has drawn on the latest research in neuroscience and architecture to create an environment that truly engages pupils in deep learning. Highly engaged teachers from



around world demonstrate pedagogical leadership in their field where agency in their professional development is fostered.

ISE is an authorized International Baccalaureate (IB) World School offering all three programs: Primary Years Program (PYP), Middle Years Program (MYP) and the Diploma Program (DP) for students aged 3-19. The school is accredited by

both the Council of International Schools (CIS) and the New England Association of Schools and Colleges (NEASC). The School has approximately 140 students from 30+ countries and has close relationships with the US Embassy and the European diplomatic community. We are a non-profit school celebrating over twenty years of excellence.

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ISE's students achieve great things. Many have gone on to study at the world's top universities, such as Yale and Oxford, and to work at global companies including Google and the European Bank. The school is very technology friendly - it embraced the use of iPads early on and has been noted by Apple for its practices. And it is particularly proud of its record in encouraging girls towards traditionally male-dominated STEM (science, technology, engineering and mathematics) fields. The IB Diploma scores exceed international averages and the school has had a 100% pass rate in all but one student in the past decade.

The Position

Qualities Desired

- A visionary and innovative leader
- An IB educational leader who embraces the Learner Profile
- A leader who empowers both the students and faculty
- A caring and compassionate leader
- A leader with strong financial and marketing skills
- A strategic leader who embraces design thinking
- A community builder who values service learning



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Preferred Experience

- IB school leadership with multiple IB programs
- Accreditation and authorization experience with US and international agencies
- Proven inspirational instructional leadership
- Innovative and creative program development
 - Community outreach experience



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Qualifications: Masters Degree or higher, international experience, administrative training/credentials

School Director: Duties and Responsibilities

The Director shall be the chief executive officer of the Schools and shall be responsible to the Board. The Board shall determine his/her term of appointment and salary.

Subject to the policies established by the Board, the Director shall, among other matters:

- direct the everyday activities of the Schools;
- draft long-term plans for the Schools' curriculum, staffing and facilities;
- appoint and dismiss staff members of the Schools;
- administer funds of the Association;
- enter into transactions on behalf of the Association and organise financial matters of the Association;
- set out the appropriate delegation of power and authority within the Schools;
- perform other duties prescribed for him/her in the Articles of Association, the Bylaws of the Schools and Estonian legislation.



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● Procedure to Apply

Effective Date: August 1 2018
Deadline: February 2 2018

1. Letter of Interest that details your strengths as a candidate in .pdf format (maximum one page).
2. Updated CV with picture attached in .pdf format
3. Educational philosophy statement in .pdf format (maximum one page).

Submit your materials to headsearch@ise.edu.ee

Check out our website: ise.edu.ee



ISS Administrative Searches is proud to assist
International School of Estonia with their search
for a Director.

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All application materials should be sent to the school as directed, not to ISS.

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