



Making a world of difference

ISS Administrative Searches is pleased to announce...

## **International School of Dakar**

*Dakar, Senegal*

## **Seeks Director of Technology**

**Application Deadline:**

**Monday, October 30, 2017**

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**International School of Dakar**  
Director of Technology - Job Description



**JOB DESCRIPTION:**

To successfully direct and administer the school-wide technology program; Increase the integration of technology by teachers in their classroom instruction; Effectively manage IT budget; Supervision of System Administrator, Technicians, IT Support staff, Tech Teachers and Tech integrators.

**QUALIFICATIONS:**

- Teaching and administrative certification preferred
- Experience in similar position in a school of similar size and complexity
- Demonstrated expertise in learning and data platforms, needs analysis, and trends in innovative instruction
- Ability to lead a team and build capacity around initiatives
- An understanding of, and appreciation for students of all abilities in grades PK-12
- Strong verbal and presentation skills

**REPORTS TO:** School Director

**GENERAL ROLES AND RESPONSIBILITIES:**

- Design, review, revise and implement all technology initiatives.
- Operate, manage, implement, and review the main learning platforms including Managebac and Open Apply.
- Support the on-going adoption of the one-on-one strategies among faculty and students.
- Collaborate with the leadership team regarding school-wide decisions and initiatives.
- Be an effective problem-solver: promote a “can-do” attitude and positive values and beliefs. Develop and maintain a high level of morale among team members.
- Maintain knowledge and communicate current research findings and forecasts related to the effective use of technology in the school’s education program to enhance teaching and learning.
- In collaboration with the administration, oversee professional development of teachers in the integration of technology into the curriculum; will also at times provide direct professional development.
- Oversee the delegated responsibility of isolating, researching, and resolving complex problems or issues for critical applications.
- Evaluate the performance of the IT Department employees and oversee training and support to enhance contributions.
- Effectively allocate and manage resources to support strategic priorities and initiatives.
- Provide leadership in the purchase and acquisition of new technology and equipment; consulting with appropriate stakeholders to coordinate, evaluate, recommend, and purchase new technology and equipment.
- Develop annual budgets and expend resources in line with the school programs and established budgets.
- All other duties assigned by the Director.



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ISS Administrative Searches is proud to assist International School of Dakar with their search for a Director of Technology.

**Application Instructions:**

Candidates are requested to apply to [recruiting@faculty.isd.sn](mailto:recruiting@faculty.isd.sn) and to send a cover letter and resume by October 30, 2017.

***All application materials should be sent to the school as directed, not to ISS.***

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